



Bylaws Committee Special Meeting Minutes

Sunday, November 23, 2025 @ 6:30pm PST

Meetings end at 8:00pm unless the Committee votes to end earlier or extend the time.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE SOUTH ROBERTSON NEIGHBORHOODS COUNCIL COMMITTEE MEETING WILL BE CONDUCTED VIRTUALLY WITH A CALL-IN OPTION.

To join online: <https://us02web.zoom.us/j/88532349514>

Members of the public who wish to listen to the meeting or participate in public comments to the Committee via telephone should call (669) 900-6833 or Toll-Free (877) 853-5257 (use Meeting **ID No. 885 3234 9514** and then press #. Press # again when prompted for participant ID.)

SB 411 Updates: In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment,

including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

1. Call to Order

- a. 6:34pm PST

2. Pledge of Allegiance

- a. President Lynn

3. Roll Call-

- a. Present: Shia Fisher, Terrence Gomes, Barry Levine, Michael Lynn
b. Absent: Ryan Spivey

4. General Public Comment

- a. None

5. Brief Board Announcements

- a. SORONC Bylaws "red-lined" Bylaws

Attachments: [2025 ASSET-692267563d89d](#) Previous SORONC Bylaws draft

- b. Communication with City Attorney on 09-19-2025

- i. Discussion on this item regarding where the request originated from.

- c. Viewed Bylaws Workshop Meeting from 9-30-2025

- i. Chair did not attend live but watched the recorded video and collected materials from the meeting shared herein.

Attachments: [2025 ASSET-6922672a5300b](#) Bylaws Workshop 9/30/2025 ppt

[2025 ASSET-69226d1eadc03](#) Neighborhood Council Bylaws Template - Final July 2025

- d. Received Guidance from Department of Neighborhood Empowerment

- i. Discussion on this item

Attachments: [2025 ASSET-692266bd7a356](#) Neighborhood Council Bylaws Template - Final August 2023-1

6. Consideration of Minutes

- a. Motion to approve 09-07-2025 Minutes by Rep. Gomes Seconded by Pres. Lynn

- i. Motion approved [3:0:1]

7. Unfinished Business

- a. Discussion and possible action on updates to policy language *[Article II]* to reflect publicly available guidance and practices and possible action on timing decisions.
 - i. Motion to adopt the formatting in SORONC Bylaws to change the sub items from lowercase letters to numbers in Article II [by President Lynn, Seconded by Gomes]
 - Motion passed [3:0:1]

8. New Business

- a. Discussion of timing on possible updates Article V reviews and the application of the Brown Act with respect to Roberts Rules of Order with guidance from City Attorney and possible action on timing decisions.
 - ~~i. Motion on the SORONC Article V to change numerals to capital letters by President Lynn, Seconded by Rep. Gomes.~~
 - **(unable to take action on this item)**
 - ii. Discussion on alternative seats to protect quorum (a policy idea from Neighborhood Empowerment Bylaws Workshop)
- b. Discussion of timing on possible updates regarding Article IV definition of “Community Organization,” and Article V with respect to elections and possible action on timing decisions.
 - i. Motion by Rep. Gomes moved out of order to item e, seconded by Pres. Lynn
 - Passed [3:0:1] –
 - ii. Moved to Item **8e**
- ~~c. Discussion of future meeting times and venue and action on meeting times.~~
- ~~d. Discussion and possible action regarding the 2024 red-lined version of the SORONC Bylaws referenced at the November meeting, including distribution of the document to committee members.~~
- e. Discussion and possible action to evaluate and amend Article V, Section 3 (“Official Actions”) to resolve conflicts with the City of Los Angeles Administrative Code §21.19 concerning required voting procedures and treatment of abstentions.
 - i. Discussion on Present and Voting Language vs. Abstention is an Automatic Yes Vote
 - [Referenced Section 21.19](#) of OFFICIAL CITY OF LOS ANGELES CHARTER “Administrative Code”
 - ii. Discussion of communications to the City Attorney
 - iii. Motion made by Rep. Levine for President Lynn to communicate with City Attorney, clarifying question on Administrative Code re: voting, retracted without second

- f. Discussion and possible action to review and revise Article XIII to address multiple internal language conflicts previously identified during committee discussion.
 - i. Discussion on next meeting agenda to ensure all items are actionable.
- 9. Adjournment**
- a. Motion to Adjourn moved by Rep. Gomes, Seconded by Pres. Lynn
 - i. Approved [5:0:0]
 - b. Adjourned at 8:01pm

DRAFT

The amount of time for public comment on each agenda item is to be determined by the Chair at each meeting. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. If multiple requests for public comment are submitted on one agenda item, preference will be granted to members of the public who have not spoken previously during the meeting, either during general public comment or on another agenda item. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. General Public Comment is limited to 15 minutes maximum. No individual speaker will be allowed more than two (2) minutes during General Public Comment, unless the presiding officer decides differently.

Note: *Public comment will be taken for each item where there is discussion and possible action. Public comment and/or participation may occur on other items at the discretion of the Chair. Please note that under the Brown Act, the Committee is prevented from acting on matters brought to its attention during the General Public Comment period; however, the issue may become the subject of a future meeting. In the interest of addressing all items on the agenda, time limits for individual comments and discussion may be set at the discretion of the Chair.*

Motions that are presented at any committee meeting do not represent an official action or position of the SORO NC, until approved by an affirmative vote at a properly noticed meeting of the General Board.

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Demers & Associates- 1836 1/2 S Robertson Blvd, Los Angeles, CA 90035; The Robertson Blvd Library- 1719 S Robertson Blvd, Los Angeles, CA 90035; The Robertson Recreation Center- 1641 Preuss Rd, Los Angeles, CA 90035; The Office of Councilwoman Katy Yaroslovsky- 6380 Wilshire Blvd #800, Los Angeles, CA 90048; The Office of Councilwoman Heather Hutt- 5213 West Pico Blvd, Los Angeles, CA 90019 Hamilton High School- 2955 S Robertson Blvd, Los Angeles, CA 90034
- www.soronc.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.soronc.org

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at our website (soronc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact us via phone at (310) 295-9920 or via email at info@soronc.org.

SORO NC Board members abide by a code of civility (soronc.org/civilitycode). Any person who interferes with the conduct of a Neighborhood Council meeting by willfully interrupting and/or disrupting the meeting is subject to removal. A peace officer may be requested to assist with the removal should any person fail to comply with an order of removal by the Neighborhood Council. Any person who resists removal by a peace officer is subject to arrest and prosecution pursuant to California Penal Code Section 403.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 295-9920.

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